

APPLICATION FORM

LASSRA RESIDENCY NUMBER:

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**AFFIX TWO PASSPORT
PHOTOGRAPHS WITH FULL
NAME, SIGNATURE & DATE
BEHIND**

SECTION A – PERSONAL DETAILS

TITLE :(MR./MRS./MS./MISS) _____ SURNAME: _____

FIRST NAME: _____ OTHER NAME(S) _____

PREVIOUS NAME/MAIDEN NAME (IF APPLICABLE) _____

GENDER: MALE FEMALE DATE OF BIRTH :(DD/MM/YYYY) _____

PLACE OF BIRTH (CITY/TOWN) _____

MARITAL STATUS: SINGLE MARRIED SEPARATED DIVORCED WIDOWED

NATIONALITY: _____

CURRENT RESIDENTIAL ADDRESS: (HOUSE/FLAT/PLOT NUMBER) _____

STREET: (INCLUDE BLOCK NUMBER) _____

LOCALITY (TOWN/AREA WHERE STREET IS LOCATED) _____

LG/LCDA OF ADDRESS: _____

TELEPHONE NUMBER(S): _____

E-MAIL ADDRESS(ES): _____

RESIDENTIAL HISTORY FOR THE LAST FIVE YEARS

DATES		ADDRESS
FROM	TO	

**To fill in more, find an extra sheet at the end of the application form.

CURRENT RESIDENTIAL STATUS: HOME OWNER TENANT OTHER

IF YOU TICKED 'OTHER' PLEASE SPECIFY: _____

WHAT IS THE SIZE OF YOUR FAMILY? (INCLUDE ANYONE WHO LIVES WITH YOU) _____

NAMES AND AGES OF CHILDEN AND DEPENDANTS LIVING WITH YOU

S.No.	NAME	AGE	RELATIONSHIP

**To fill in more, find an extra sheet at the end of the application form.

SECTION B (I) – EMPLOYMENT DETAILS

IF YOU ARE SELF-EMPLOYED, PLEASE SKIP TO SECTION B (II)

DETAILS OF CURRENT EMPLOYMENT

OCCUPATION: _____

FULL-TIME PART-TIME SELF-EMPLOYED

RETIRED OTHER (PLEASE SPECIFY)

CURRENT EMPLOYER'S NAME & ADDRESS: _____

DATE EMPLOYED: (DD/MM/YYYY) _____

TOTAL MONTHLY SALARY (AFTER TAX) _____

TOTAL ANNUAL SALARY _____

(PLEASE ATTACH COPIES OF YOUR OFFER OF EMPLOYMENT AND MONTHLY PAYSLEIPS FOR THE LAST 6 MONTHS PRECEDING YOUR APPLICATION OR THE LAST PAYSLEIP FROM YOUR PREVIOUS EMPLOYER IF YOU CHANGED JOBS WITHIN THE LAST ONE YEAR)

DETAILS OF PREVIOUS EMPLOYMENT

NAME & ADDRESS OF EMPLOYER	FROM	TO	JOB TITLE	MONTHLY SALARY	ANNUAL SALARY

**To fill in more, find an extra sheet at the end of the application form.

DO YOU HAVE ANY OTHER SOURCE OF INCOME (PLEASE GIVE DETAILS AND ATTACH RELEVANT DOCUMENTS AS PROOF) _____

TOTAL MONTHLY INCOME _____ TOTAL ANNUAL INCOME _____

SECTION B (II) – DETAILS OF SELF-EMPLOYMENT (COMPLETE THIS SECTION IF SELF-EMPLOYED)

HOW LONG HAVE YOU BEEN SELF-EMPLOYED? _____

WHAT IS THE NATURE OF YOUR BUSINESS? _____

WHAT PERCENTAGE OF THE BUSINESS DO YOU OWN? _____

WHEN WAS THE BUSINESS ESTABLISHED (DD/MM/YYYY) _____

PRINCIPAL ADDRESS OF THE BUSINESS _____

CONTACT DETAILS (WEBSITE, EMAIL ADDRESS (ES) & TELEPHONE NUMBER(S) WHERE APPLICABLE) _____

COMPANY REGISTRATION DETAILS (IF AVAILABLE) - DATE OF REG: _____ REG. No: _____

(PLEASE ATTACH A COPY OF YOUR COMPANY/BUSINESS REGISTRATION DETAILS TO THIS APPLICATION. IF YOUR COMPANY IS NOT REGISTERED PLEASE PROVIDE DETAILS WHY AND ATTACH ANY RELEVANT DOCUMENTS) _____

DETAILS OF YOUR TOTAL MONTHLY TURNOVER/PROFIT/INCOME AFTER TAX: _____

DETAILS OF YOUR TOTAL ANNUAL TURNOVER/PROFIT/ INCOME AFTER TAX: _____

(PLEASE PROVIDE DETAILS FOR THE LAST FIVE YEARS BEFORE THIS APPLICATION OR LESS IF YOUR BUSINESS IS LESS THAN FIVE YEARS OLD)

S.No.	YEAR ENDED	₹	DATE OF PAYMENT
1.			
2.			
3.			
4.			
5.			

(PLEASE ATTACH EVIDENCE OF YEARLY TAX PAYMENT FOR THE LAST FIVE YEARS)

SECTION C – EXPENSES & LIABILITIES

WHAT IS YOUR TOTAL MONTHLY EXPENDITURE? _____

DO YOU HAVE ANY LOANS, HIRE PURCHASE AGREEMENTS OR MORTGAGES YOU ARE CURRENTLY SERVICING? (PLEASE PROVIDE DETAILS)

TYPE OF LOAN	AMOUNT	DATE	OUTSTANDING BALANCE	MONTHLY REPAYMENTS

**To fill in more, find an extra sheet at the end of the application form.

ARE YOU A GUARANTOR FOR ANY LOAN? YES NO (IF YES, PLEASE GIVE DETAILS)

DO YOU HAVE A LIFE ASSURANCE POLICY? (IF YES, PLEASE GIVE DETAILS) _____

SECTION D – PROPERTY INFORMATION

WHAT TYPE OF PROPERTY ARE YOU APPLYING FOR? (PLEASE TICK **ONE** ONLY)

1 BEDROOM FLAT 2 BEDROOM FLAT 3 BEDROOM FLAT

1 BEDROOM BUNGALOW 2 BEDROOM BUNGALOW 3 BEDROOM BUNGALOW

TERRACE HOUSE MAISONETTE ROOM & PARLOUR

WHERE IS THE PROPERTY LOCATED? (PLEASE INCLUDE NAME & LOCATION OF HOUSING SCHEME)

CHECKLIST OF DOCUMENTS TO BE SUBMITTED WITH YOUR APPLICATION

S.No.	IF YOU ARE CURRENTLY EMPLOYED (FULL OR PART-TIME)	FOR OFFICIAL USE ONLY	
		YES	NO
1.	Two (2) passport-sized photos (<i>with name and signature behind</i>)		
2.	Evidence of yearly payment of income tax for the last five years		
3.	Certified Personal Bank Statement for the last six months		
4.	Pay slips for the last six months		
5.	Last pay slip of previous employer (<i>if applicant has changed jobs within the last year</i>)		
6.	Letter of Reference from current employer confirming job title, status, annual salary & allowances and existing loans and/or obligations if any		
7.	Any evidence of additional income to service the mortgage		
8.	Proof of identity (<i>Drivers license, Birth certificate, Passport, National ID card or Lagos State Residents Card etc</i>)		
9.	Proof of residence in Lagos (<i>Utility bill, Lagos State Residents Card, Tax card etc</i>)		
10.	Any other supporting documents		

S.No.	IF YOU ARE SELF- EMPLOYED OR RETIRED	FOR OFFICIAL USE ONLY	
		YES	NO
1.	Two (2) passport-sized photos (<i>with name and signature behind</i>)		
2.	Evidence of yearly payment of income tax for the last five years		
3.	Certified Personal/Company Bank Statement for the last 6 months		
4.	Any evidence of additional income to service the mortgage		
5.	Proof of identity (<i>drivers license, birth certificate, passport, national ID card or Lagos State Residents Card etc</i>)		
6.	Proof of residence in Lagos (<i>utility bill, Lagos State Residents Card, tax card etc</i>)		

7.	Any other supporting documents		
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NB

- All form fields are required. Failure to do so could lead to disqualification. Please review your form before submission.
- The submission of an application containing any false or misleading statements may result in disqualification.
- Applications must be signed by applicants only
- Only copies of documents are to be submitted with the Application Form. Originals will be required for sighting only after an applicant is successful at the Draw
- Applicants must only apply for homes they intend to live in. Homes under this Scheme are not transferable or sellable.

SAMPLE

RESIDENTIAL HISTORY FOR THE LAST FIVE YEARS

DATES		ADDRESS
FROM	TO	

NAMES AND AGES OF CHILDEN AND DEPENDANTS LIVING WITH YOU

S.No.	NAME	AGE	RELATIONSHIP

DETAILS OF PREVIOUS EMPLOYMENT

NAME & ADDRESS OF EMPLOYER	FROM	TO	JOB TITLE	MONTHLY SALARY	ANNUAL SALARY

DO YOU HAVE ANY LOANS, HIRE PURCHASE AGREEMENTS OR MORTGAGES YOU ARE CURRENTLY SERVICING? (PLEASE PROVIDE DETAILS)

TYPE OF LOAN	AMOUNT	DATE	OUTSTANDING BALANCE	MONTHLY REPAYMENTS